

Appendix G

Sample Project Sheet Format

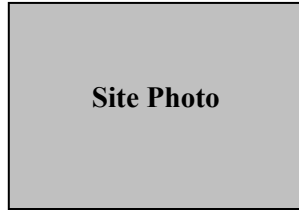
While it is important to document each activity's affects to the watershed conditions, having the project information in separate locations makes it difficult to summarize the work plan efforts or to identify opportunities for coordinating watershed management efforts. Thus, this Appendix contains the following recommended format for summary information, which users can use to enter their activity impact and project information for different management purposes such as prioritizing budget requests and tracking project implementation progress and results.

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Project Title

Activity/Site Name

Project Priority:



Location: (latitude and longitude, building number, or description)

Problem Description

Proposed Project Objective and Benefits

Proposed Project Concept Design

Design Concept

Maintenance Requirements

Permits and Legal Requirements

Proposed Budget and Schedule

Cost

Schedule

Cost Benefit Data

Proposed Funding Sources

FUNDING PROPOSAL

Project Title

Budget Justification

Other Potential Funding Sources

Potential Partners/Stakeholders

Responsible Municipal Office

Other Partners

Additional References

Technical Documents

POCs at other locations that have implemented similar projects

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